

Example College Campus Visit Itinerary

Monday

Two Rivers College – Admissions Office (555.123.4567)

9:00 a.m.	Arrive on-campus
9:00-10:00 a.m.	Walk around campus. Locate admissions office (Roman Hall) and science building (Nyleen Hall); refer to campus map and walk around to learn layout of campus.
10:00-11:00 p.m.	Take campus guided tour. Meet student tour guide in foyer of admissions building (Roman Hall).
11:00-12:00 p.m.	Interview with admission officer Ms. Maria Gonzales (555.123.4568), admissions building (Roman Hall), Room A100.
12:00-1:00 p.m.	Lunch in Cafeteria.
1:30-2:30 p.m.	Interview with Professor Robert Smith, Biology Chair (555.123.7890), science building (Nyleen Hall), Room 236.
2:30-3:30 p.m.	Attend information session on student applications and financial aid, admissions building (Roman Hall), Room 110.
3:30-4:30 p.m.	Walk around campus, talk with students, walk through buildings not seen or for a 2 nd look, spend time in recreational facilities and talk with people, etc.
4:30+/- p.m.	Drive through areas surrounding campus, check out areas near the college, stores and restaurants.
Before Tomorrow	Go over College Visit Questions list and complete any unanswered questions as best as possible (from memory). Work with parents to complete College Visit Summary Sheet for Two Rivers College.

Tuesday

Metropolitan University – Admissions Office (555.789.4444)

9:00 a.m.	Arrive on-campus.
9:00-9:30 a.m.	Locate admissions office (Edwards Hall) and science building (Mendez Hall); refer to campus map to learn layout of campus as much as possible.
9:30-10:30 p.m.	Take campus guided tour. Meet student tour guide in foyer of admissions building (Edwards Hall).
11:00-12:00 a.m.	Interview with admission officer Mr. Jordan Weiler (555.789.4455), admissions building (Edwards Hall), Room 200.
12:00-1:30 p.m.	Drive to University of My State. Take quick 10-15 minute drive around area surrounding Metropolitan University to check out nearby off-campus areas. Lunch on the road (pick up food-to-go).
While Driving to Next Campus	If possible, go over College Visit Questions list and complete any unanswered questions as best as possible (from memory). Work with parents to complete College Visit Summary Sheet for Metropolitan University.

Example College Campus Visit Itinerary (continued)

Tuesday (continued)

University of My State – Admissions Office (555.456.7789)

1:30-2:00 p.m.	Arrive on-campus.
2:00-3:00 p.m.	Take campus guided tour. Meet student tour guide in foyer of admissions building (Thompson Hall).
3:00-4:00 p.m.	Interview with admission officer Mr. Craig Ito (555.456.7786), admissions building (Thompson Hall), Room 101.
4:15-4:30 p.m.	Meet and brief introduction with Professor Joe Lancaster, Biology Chair (555.456.4511), science building (Hawkins Hall), Room 332.
4:30-5:30+/- p.m.	Walk around campus, talk with students, walk through buildings not seen or for a 2 nd look, spend time in recreational facilities and talk with people, etc.
5:30+/- p.m.	Drive through areas surrounding campus, check out areas near the university, stores and restaurants.
Before Tomorrow	Go over College Visit Questions list and complete any unanswered questions as best as possible (from memory). Work with parents to complete College Visit Summary Sheet for University of My State (and Metropolitan University, if needed).

Wednesday

Eureka University – Admissions Office (555.987.1234)

9:00 a.m.	Arrive on-campus.
9:00-10:00 a.m.	Walk around campus. Locate admissions office (Smith Hall) and science building (Science Hall); refer to campus map and walk around to learn layout of campus.
10:00-11:00 p.m.	Take campus guided tour. Meet student tour guide in foyer of admissions building (Smith Hall).
11:00-12:00 a.m.	Interview with admission officer Mr. Mike Jacobs (555.987.1278), admissions building (Smith Hall), Room 200.
12:00-1:00 p.m.	Lunch in Cafeteria.
1:30-2:00 p.m.	Meeting with financial aid officer Ms. Emma Jones (555.987.8321) in financial aid building (Baker Hall), Room 140. Discuss financial aid and special Eureka University alumni scholarship for biology majors.
2:30-3:15 p.m.	Interview with Professor Margaret Miller, Biology Professor, (555.456.7890) Science Hall, Room 236.
3:30-4:30 p.m.	Sit in <i>Biology 101</i> class taught by Professor Miller in Science Hall.
4:30-5:30+/- p.m.	Walk around campus, talk with students, walk through buildings not seen or for a 2 nd look, spend time in recreational facilities and talk with people, etc.
5:30+/- p.m.	Drive through areas surrounding campus, check out areas near the university, stores and restaurants.
Before Tomorrow	Go over College Visit Questions list and complete any unanswered questions as best as possible (from memory). Work with parents to complete College Visit Summary Sheet for Eureka University.

Example College Campus Visit Itinerary (continued)

Thursday

Futures College – Admissions Office (555.776.7444)

9:00 a.m.	Arrive on-campus.
9:00-10:00 a.m.	Walk around campus. Locate admissions office (Corrado Hall) and science building (Curie Hall); refer to campus map and walk around to learn layout of campus.
10:00-11:00 p.m.	Take campus guided tour. Meet student tour guide in foyer of admissions building (Corrado Hall).
11:00-12:00 a.m.	Interview with admission officer Ms. Jamie Robinson (555.776.7455), admissions building (Corrado Hall), Room 118.
12:00-1:30 p.m.	Lunch in Cafeteria
1:30-2:30 p.m.	Interview with Professor Dorothy Brown, Biology Chair, (555.776.5438) Curie Hall, Room 214.
2:30-3:30+/- p.m.	Walk around campus, talk with students, walk through buildings not seen or for a 2 nd look, spend time in recreational facilities and talk with people, etc.
3:30-4:30 p.m.	Attend information session on financial aid, admissions building (Corrado Hall), Room 150.
4:30+/- p.m.	Drive through areas surrounding campus, check out areas near the university, stores and restaurants.

Go over College Visit Questions list and complete any unanswered questions as best as possible (from memory). Work with parents to complete College Visit Summary Sheet for Futures University.